

Keynote
educational



Leadership

CPD Courses

Summer - Autumn 2024

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Why Keynote Educational?

Here at Keynote Educational we are dedicated to excellence and inspiring both teachers and students. As a leading national provider, we offer a range of services, including CPD Courses, National Conferences, In-School Events, Exam Marking, Student Revision Conferences and Webinars.

With an innovative and rich history spanning over 25 years, our commitment remains strong in empowering teachers and supporting students in maximizing their potential.

- Informative and engaging CPD Courses designed by our expert in-house team and dynamic course leaders
- Motivating and inspiring course leaders and conference speakers with direct, current knowledge of the 2024 exams
- Trusted In-School and Exam Marking partner to National Multi-Academy Trusts

Exclusive CPD Brochure Offer

Book your CPD Course by Friday 31 May 2024 and **save 5%** with **code**

CPD5*

*Terms and Conditions apply. Bookings must be placed by 31/05/2024 using the relevant discount code. The discount codes are not valid in conjunction with any other offers and cannot be applied retrospectively. Discount applies to CPD Courses and exclude all other products sold by Keynote Educational.

Unlock your potential

Become a Course Leader with Keynote educational

We are looking for ambitious teachers, leaders and examiners to join our outstanding team of course leaders.

If you are interested, please send a brief email outlining your teaching and examining expertise and a copy of your CV to jobs@keynote.org.uk



Summer Conferences 2024

Take a look at our pioneering national conferences for Summer 2024.

Our vibrant and engaging conferences focus on current priorities affecting the secondary education sector, and are led by experts in their field as well as current outstanding practitioners.

See our website for full details



AI Unwrapped Benefits & Challenges of AI in Education

London | Friday 28 June 2024

Aspiring to Senior Leadership Two Day Conference

London | Thursday 20 June
& Friday 21 June 2024

Empowering Women in Leadership

London | Monday 01 July 2024

Sixth Form Leadership Conference

London | Thursday 27 June 2024

Outstanding Head of Department Conference

London | Friday 05 July 2024

NEW Aspiring Senior Leaders

'Stepping Up & Being Strategic'

Course Code: **T0190**
 Course Fee: **£269 +VAT**
 Course Leader: **Tim Hudson**
 Manchester: **Tuesday 12 November 2024**
 London: **Tuesday 21 May 2024**
Thursday 28 November 2024

ABOUT THIS COURSE

This brand-new course is designed to empower those who are looking to step up to senior leadership. It is a practical course using a mix of discussions, models and theories to explore the new skills of strategic leadership. We'll take time to explore your natural styles of management and then look at new ideas to flex your styles to create impact in different situations, helping you lead with impact.

BENEFITS OF ATTENDING

- Take time to explore your current management styles and understand where it is effective and what the pitfalls are - develop a toolkit of styles to ensure you are always creating impact
- Explore how a leadership role can create new pulls on your time and look at how these can be effectively managed
- Look at the process of bringing in change and how people will likely react to ensure you can respond effectively
- Explore why people disengage and how you can help them re-engage.

PROGRAMME

Reflecting on your Natural Style & Building New Skills	10.00am
<ul style="list-style-type: none"> • Reflect on your natural leadership style and identify areas of effectiveness • Explore alternative leadership styles to broaden impact and adapt to different situations • Develop a toolkit of leadership styles to flexibly respond to diverse challenges and create impact in innovative ways. 	
Break	11.00am
Balancing a Leader's Responsibilities	11.20am
<ul style="list-style-type: none"> • Explore the inherent tensions between strategic leadership and day-to-day challenges • Recognise the balance required in managing responsibilities for future planning and current issues • Learn from successful leaders' strategies to effectively allocate time and fulfil both aspects 	
Using Vision and Goals To Drive And Manage Change	12.10pm
<ul style="list-style-type: none"> • Transform your vision into a powerful guiding force rather than a mere statement • Align your team with a bold vision to foster buy-in and commitment • Utilise a model inspired by elite sports to set clear goals under the vision, enabling every team member to understand their crucial role in achieving success 	
Lunch	1.00pm
Leading Through Change	2.00pm
<ul style="list-style-type: none"> • Explore strategies to navigate change and bring your team along • Acknowledge the various emotions and responses that arise during periods of change • Adapt your leadership style to effectively support each team member through the process 	
Break	2.50pm
Helping Disengaged People to Engage	2.55pm
<ul style="list-style-type: none"> • Identify behaviours of disengaged individuals and develop strategies for re-engagement • Address persistent disengagement to prevent damage to team morale and culture • Develop practical plans to lead disengaged team members effectively 	
Depart	3.45pm



NEW Raising Academic Outcomes

'Preparing for Exams in a way that Boosts Confidence, Embeds Independent Working and Facilitates Effective Tracking'

Course Code: **T0185**
 Course Fee: **£269 +VAT**
 Course Leader: **Katharine Radice**
 Manchester: **Tuesday 12 November 2024**
 London: **Thursday 28 November 2024**

ABOUT THIS COURSE

This brand-new course offers the opportunity for high-quality professional development within a smaller group setting. The course is designed to be fully interactive: key ideas are introduced in the Keynote Sessions, and then worked through via discussion-based workshops, allowing you to think about how the learning from the day can be applied within your own context.

BENEFITS OF ATTENDING

A great opportunity to reflect on your current practice and find innovative ways to upskill and refine your approaches. The interactive and discussion-based nature of the day also creates an ideal way to meet with people from other schools, network and share best practice.

PROGRAMME

Keynote Session 1: Preparing for Exams - The Students' Perspective	10.00am
<ul style="list-style-type: none"> • The ingredients needed to stay motivated. • An effective route-map for learning • Hearing and remembering feedback. 	
Break	11.00am
Workshop 1: Practical Interventions to Boost Student Performance	11.20am
<ul style="list-style-type: none"> • Messaging in the classroom • Framing and delivering an effective learning route, lesson by lesson. • Feedback: How, When, and why? 	
Lunch	12.30pm
Keynote Session 2: Preparing for Exams - The Teachers' Perspective	1.00pm
<ul style="list-style-type: none"> • Where is the difficulty? What do we focus on in lessons and why? • Tracking and reporting: noticing and acting early enough • Professional review: Is this supporting effective reflection after each exam cycle? 	
Break	2.00pm
Workshop 2: Practical Interventions in Teacher-Planning	2.20pm
<ul style="list-style-type: none"> • The power of foregrounding, repetition, and recall • Getting the balance right between building knowledge and using knowledge • What be learned when the results are in and how 	
Conclusions	3.30pm
<ul style="list-style-type: none"> • Distilling the day's ideas: What offers the maximum impact in your context? 	
Depart	3.40pm



NEW Running a Team Successfully

'Learn how to help your team perform to their best, be motivated, supportive and receptive to change'

Course Code: **T0186**
 Course Fee: **£269 +VAT**
 Course Leader: **Katharine Radice**
 Manchester: **Wednesday 19 June 2024**
 London: **Wednesday 03 July 2024**

ABOUT THIS COURSE

This brand-new course offers the opportunity for high-quality professional development within a smaller group setting. The course is designed to be fully interactive: key ideas are introduced in the Keynote Sessions, and then worked through via discussion-based workshops, allowing you to think about how the learning from the day can be applied within your own context.

BENEFITS OF ATTENDING

A great opportunity to reflect on your current practice and find innovative ways to upskill and refine your approaches. The interactive and discussion-based nature of the day also creates an ideal way to meet with people from other schools, network and share best practice.

PROGRAMME

Keynote Session 1: What Does a Leader Look for from their Team and what does the Team Look for from their Leader?	10.00am
<ul style="list-style-type: none"> Creating a framework for effective teamwork Getting the values right How to build a mutually supportive environment 	
Break	11.00am
Workshop 1: Practical Interventions to Improve Teamwork	11.20am
<ul style="list-style-type: none"> Effective use of Team Meetings Deciding, embedding, and living the values Supporting individual needs while maintaining fairness and consistency 	
Lunch	12.30pm
Keynote Session 2: What Happens when things go Wrong? How to help a Team Navigate Difficult Situations	1.00pm
<ul style="list-style-type: none"> Turning criticism into an opportunity for growth Completing the cycle: Challenge-action-reflection-improvement The non-team player: How to help a colleague change their mindset 	
Break	2.00pm
Workshop 2: Getting Down to Specifics - Learning from Case Studies	2.20pm
<ul style="list-style-type: none"> Case-study 1: The parental complaint Case-study 2: Colleague - colleague disagreement Case-study 3: Responding to feedback from senior leaders. 	
Conclusions	3.30pm
<ul style="list-style-type: none"> Distilling the day's ideas: What offers the maximum impact. 	
Depart	3.40pm



NEW Conflict Resolution: Applying Theory in Practice

Course Code: **T0194**
 Course Fee: **£269 +VAT**
 Course Leader: **Guy Rands**
 Manchester: **Tuesday 18 June 2024**
Friday 15 November 2024
 London: **Monday 01 July 2024**
Friday 06 December 2024

ABOUT THIS COURSE

We are pleased to offer this new, practical, informative and stimulating course to all educational leaders. Conflict occurs in all human relationships and handled well, it helps to identify and solve problems as well as build stronger communities. This course is designed for leaders who want to deepen their understanding of conflict and develop effective ways to both manage and resolve it. You'll think about how you, as a leader, can proactively grow a culture and climate that supports collaboration and cooperation, whilst positively influencing staff learning and development.

BENEFITS OF ATTENDING

- Explore the impact of successful conflict management and the consequences of ignoring it
- Take away approaches and methods for conflict resolution and models of communication
- Gain further insights into your own conflict management styles
- Find out more about applying theory in practice, using a practical framework to resolve conflict and restore healthy relationships

PROGRAMME

What Is Conflict and Why Does Addressing Conflict Matter?	10.00am
<ul style="list-style-type: none"> Identifying the characteristics and qualities of conflict – recognising the features of conflict to better understand how to address it successfully. Facing the "Four Awful Truths" about conflict to reduce its impact. Being aware of the 4 Ps in conflict management: perception, perspective, punctuation and power 	
Break	10.45am
What qualities do I need to tackle conflict successfully?	11.00am
<ul style="list-style-type: none"> Distinguishing between emotions and behaviours –how they are inter-related Learn why establishing and clarifying goals successfully influences conflict resolution Listening to understand, rather than to reply – thinking about models of communication and how leaders can promote understanding between a speaker and listener 	
Lunch	12.15pm
How do I Address Conflict and Restore Healthy Relationships?	1.15pm
<ul style="list-style-type: none"> Principled negotiation – understanding the four principles for Win-Win negotiations – 1) separating people from problems 2) focus on interests not positions 3) options for mutual gain and 4) finding objective value. A 7-step process for negotiation Managing the aftermath – bringing conflicting parties back to a healthy relationship after an agreement has been achieved. 	
Break	2.45pm
How do I Prevent Unnecessary Conflict in my Organisation?	3.00pm
<ul style="list-style-type: none"> Exploring the reasons why conflicts arise Establishing principles of leadership and management that foster positive working relationships and reduce conflict escalation Understanding other options that can be employed if conflicts remain unresolved Exploring practices to ensure that leaders are managing themselves effectively through conflict resolution 	
Depart	3.45pm

NEW New to Head of Department/Year: The Behaviours of an Outstanding Leader

Course Code: **T0191**
 Course Fee: **£269 +VAT**
 Course Leader: **Tim Hudson**
 Manchester: **Tuesday 07 May 2024**
Wednesday 13 November 2024
 London: **Tuesday 11 June 2024**
Friday 29 November 2024

ABOUT THIS COURSE

Managing people can be both challenging and really rewarding. Those who are really successful have a wide range of skills to ensure they are great communicators, effective managers and inspirational department or year leads. This new course has been designed from scratch to not only give you key skills to support, challenge, engage, gain the backing of your team, but also to give you the confidence to manage and lead them.

BENEFITS OF ATTENDING

- Gain key skills in managing people
- Leave with confidence as who you uniquely are as a manager and leader
- Understand your natural style of leadership but also have a range of styles to use to create impact when you need
- Learn to engage people's hearts as well as heads in periods of change

PROGRAMME

Behaviours of Outstanding Leaders	10.00am
<ul style="list-style-type: none"> • Break down the skill sets required for effective teaching, management, and departmental leadership • Develop a personalised vision of excellence and strategies for growth in driving departmental progress forward 	
Becoming Agile with your Style of Leadership	10.40am
<ul style="list-style-type: none"> • Develop a toolkit of leadership styles to consistently create impact • Explore a range of leadership styles to complement your natural leadership tendencies • Understand the spectrum of leadership approaches, from delegation to directive leadership, and identify the benefits and pitfalls of each 	
Break	11.20am
Driving Change	11.40am
<ul style="list-style-type: none"> • Generate exciting department visions to foster unity and engagement. • Integrate departmental goals with development plans for a balanced structure. • Align individual goals with the department vision to ensure active participation and support. 	
Managing Communications & Giving Effective Feedback	12.20pm
<ul style="list-style-type: none"> • Ensure clear and effective communication to prevent message loss or misinterpretation • Choosing appropriate communication mediums and running effective meetings • Explore stakeholder management beyond the team 	
Lunch	1.00pm
Avoiding Managing through a Task List	2.00pm
<ul style="list-style-type: none"> • Navigate the balancing act of managing teams amid new responsibilities and task-oriented KPIs • The risk of neglecting broader responsibilities while focusing solely on task completion • Implement strategies to maintain a balanced approach to team management 	
Break	2.50pm
Keeping Cool in the Chaos	2.55pm
<ul style="list-style-type: none"> • Develop resilience-building strategies to navigate the challenges of leadership • Techniques to reduce pressure and thrive under stress • Implement effective prioritisation, delegation, and celebration of success to maintain team motivation and dedication 	
Depart	3.45pm

LEADERSHIP



Summer - Autumn 2024

NEW Leading Successful Change in Your Department

'Bringing people with you when you are making changes'

Course Code: **T0193**
 Course Fee: **£269 +VAT**
 Course Leader: **Tim Hudson**
 Manchester: **Tuesday 19 November 2024**
 London: **Tuesday 02 July 2024**
Tuesday 10 December 2024

ABOUT THIS COURSE

People react differently to change. It should be exciting, but it often brings the full spectrum of reactions. This brand-new course has a focus on supporting you making changes in your department. Whether you are aspiring to a role where you will likely make change, new to the role with ideas or established but need to make some changes, we'll share ideas and strategies to support you.

BENEFITS OF ATTENDING

- Learn a range of leadership styles to allow you to create impact when it matters
- Explore how to engage people's hearts and minds in times of change to get support from your team
- Learn to connect every member of your team with your department vision to ensure everyone recognises and feels accountable for their role in a successful department.
- Hone management skills and techniques to ensure the effective, efficient running of your department

PROGRAMME

Leading Authentically	10.00am
<ul style="list-style-type: none"> • Explore behaviours of outstanding leaders to develop a toolkit of leadership styles • Emphasise confidence and authenticity in leadership, particularly during times of change • Identify your unique leadership style, learn various leadership styles, and gain confidence to flexibly apply them for maximum impact with your team 	
Break	11.00am
Winning Hearts and Minds	11.20am
<ul style="list-style-type: none"> • Setting exciting and challenging departmental visions to engage your team • Address resistance and foster collaborative agreement during times of change • Explore components of visions, align them with department development plans, and integrate individual goals to support collective success. 	
Evolution or Revolution	12.10pm
<ul style="list-style-type: none"> • Implement effective techniques for quietly driving departmental improvement. • Balance managerial responsibilities with leadership roles to facilitate smooth evolution. • Develop skills such as running effective meetings, conducting engaging appraisals, and delivering impactful feedback to ensure sustainable improvement. 	
Lunch	1.00pm
Flexing Your Style to Give People What They Need	2.00pm
<ul style="list-style-type: none"> • Employ subtle techniques for driving departmental improvement • Balance managerial duties with leadership responsibilities during periods of change • Develop crucial skills like running efficient meetings, conducting engaging appraisals, and delivering impactful feedback to ensure long-term, sustainable improvement 	
Break	2.50pm
Making Time to Think	2.55pm
<ul style="list-style-type: none"> • Balance time effectively as a head of department to incorporate strategic planning. • Navigate between short-term operational needs and long-term strategic goals during periods of change. • Assess current time allocation and adjust to ensure optimal focus on driving departmental progress while upholding standards. 	
Depart	3.45pm

NEW Introduction to Instructional Coaching

Course Code: **T0183**
 Course Fee: **£269 +VAT**
 Course Leader: **Colette Clifford**
 Manchester: **Tuesday 25 June 2024**
Tuesday 19 November 2024
 London: **Friday 05 July 2024**
Friday 06 December 2024

ABOUT THIS COURSE

This brand-new course has been designed for experienced teachers and leaders in all phases of education who want to learn more about Instructional Coaching and how to implement and develop teacher expertise across a school or trust. The course utilises the latest educational research to demonstrate how Instructional Coaching is one of the most effective forms of continuous professional development. You'll gain the confidence to tailor the approach to your context and develop the knowledge to scale up across your school or trust, benefiting a greater number of staff.

LEARNING OUTCOMES

- Understand what Instructional Coaching is and how it can be effective to drive professional development.
- Gain the knowledge and skills to implement the six-stage model and the importance of focussed deliberate practice
- Understand the science of teacher learning and how to support behaviour change in our classrooms
- Understand how Instructional Coaching can drive knowledge development for teachers

PROGRAMME

What is Instructional Coaching?	10.00am
<ul style="list-style-type: none"> • Why is Instructional Coaching currently the best evidenced form of CPD? Explore the research underpinning its success • Explore what Instructional Coaching is and the mechanisms to successful implementation • Develop a deep understanding of cognitive load theory and its relevance to Instructional Coaching 	
Understanding the Six Part Model	10.45am
<ul style="list-style-type: none"> • Break down the six stages to the Instructional Coaching Model, Praise, Probe, Action Steps, Deliberate Practice, Plan Ahead, Follow Up • Explore Praise in Action and its importance for building trusting relationships • Analyse the power of video as a reflective tool & how powerful questioning can be used in the Probe 	
Break	11.30am
Six Part Model Continued	11.50am
<ul style="list-style-type: none"> • Explore the four pillars of deliberate practice and how it can be used effectively • Learn how to design/revise/script for a coaching session enabling the coachee to be successful • Learn the importance of establishing timelines for when the action step will be completed 	
Lunch	1.15pm
Implementation and Impact	2.15pm
<ul style="list-style-type: none"> • Explore what successful implementation looks like in the context of your school • Understand how Instructional Coaching can drive knowledge and skills development for teachers • Explore how to embed instructional coaching within your professional development model, looking at the practical and cultural challenges of implementation • Explore the challenges and obstacles, identifying how to mitigate and overcome difficulties • Create an implementation and review cycle for your school setting so you can monitor and evaluate impact 	
Depart	3.30pm

NEW Managing Inspection Visits: Reducing Stress and Workload

Course Code: **T0182**
 Course Fee: **£269 +VAT**
 Course Leader: **Colin Scott**
 Manchester: **Wednesday 19 June 2024**
 London: **Monday 01 July 2024**

ABOUT THIS COURSE

This course is about helping school colleagues to understand that they can influence and shape any inspection armed with the right knowledge and tools to answer all challenges presented to them with evidence. Inspections can often be at the behest of a subjective opinion as opposed to an objective one. This course should enable headteachers and school senior colleagues to better understand their ability to convey confidence, resilience and knowledge about their school to the team who have a limited timeframe in which to reach that judgement. A judgement which could have profound impact on all staff within a school and the community it serves.

BENEFITS OF ATTENDING

- Greater understanding of the requirements of an inspection
- Becoming less 'afraid' of an inspection
- Ability to turn inspections into a force for positivity
- Reduced stress and workload
- Understanding the constraints and limits on an inspectors' ability to determine evidence presented to them

PROGRAMME

Context - A New Era and a New World? or is it?	10.00am
Have Lessons Been Learned?	
<ul style="list-style-type: none"> • Why inspect at all? Why do schools often 'fear' the visit? • What has changed with a new HMCI? What is an inspection trying to achieve? • How does the government influence an 'independent' inspectorate? 	
How Inspection Teams Work	10.45am
<ul style="list-style-type: none"> • What is the training like and what are inspectors taught? What is the expertise inspectors have? • When is my next inspection? How does scheduling an inspection work? Section 8 or Section 5? • Understanding inspectors are human too. 	
Break	11.30am
How to Prepare	11.50am
<ul style="list-style-type: none"> • "The Phone Call" – what to expect and how to lead it, with the lead inspector • Protecting yourself - Feed them the information they need BEFORE they even call. • "It's not rocket science" – what are inspectors actually looking for? • Activity: how would you plan to 'feed the lions' what they want to know? 	
Lunch	1.00pm
Involving the 'Right People'	2.00pm
<ul style="list-style-type: none"> • Prepping governors, Prepping staff - Identifying key stakeholders to support any upcoming inspection • Prepping yourself – how can you be 'on top' of it all • Local authorities, Diocese and/or Trusts – do they know you and your challenges • Prepping pupils – DON'T(?) 	
Break	2.45pm
Next Steps	2.50pm
<ul style="list-style-type: none"> • Are you ready to take charge? • What am I going to get my team(s) to do without increasing their workload but effectively reducing it? • How do I 'influence' an inspection outcome? • What if it all goes wrong? Where do I go? Who do I speak to? Why did it go wrong? 	
Depart	3.45pm

NEW New to Teaching: Strategies & Tools Needed to Enter the Classroom for the First Time

Course Code: **T0001**
 Course Fee: **£269 +VAT**
 Course Leader: **Rachel Ger**
 Manchester: **Monday 24 June 2024**
Monday 18 November 2024
 London: **Wednesday 03 July 2024**
Friday 29 November 2024

ABOUT THIS COURSE

Entering a classroom for the first time can be scary and overwhelming. Are the students going to listen to you? Will you lose your voice during the first week of term? How are you supposed to plan a lesson when you have students of all abilities in the same class? This new course will give you the essential tools for entering the classroom. We will explore important topics such as behaviour management, adaptive learning, voice control and lesson planning to make sure you make your first steps into the teaching profession with confidence and assurance.

BENEFITS OF ATTENDING

- Gain control of your classroom by establishing clear routines
- Learn how to control your voice in the classroom
- Take away different approaches to make sure all students feel safe in your classroom
- Learn how to plan lessons making sure all students are showing progress

PROGRAMME

First Steps in the Classroom:

How will I Establish my Presence? 10.00am

- High expectations for all students, is this a possibility or a myth for new teachers?
- Routines, are they important?
- Planning lesson according to abilities, will this improve behaviour?
- Behaviour for learning: can behaviour hinder learning?

Break

10.50am

Safeguarding and Feeling Safe in and Outside the Classroom. 11.10am

- Keeping children safe in and outside the classroom: What is your responsibility as a teacher?
- How can we build relationships with all students and focus on your more vulnerable students?
- Working with the pastoral team to improve the safeguarding of the students.
- Working with parents: How should we tackle non cooperative parents and keep the students safe at the same time.

Your Classroom, Your Rules!

12.00pm

- Routines! Clear routines with the aim of high expectations for all students.
- Behaviour for learning: How can we tackle low level disruption?
- Voice control: How do I not raise my voice?

Lunch

1.00pm

Adaptive Teaching: Making sure all Students are Showing Progress. 2.00pm

- What is the difference between differentiation and adaptive teaching?
- Exploring the needs of SEND/Pupil Premium/LAC/EAL/SEMH/More able students.
- How can we adapt teaching without creating more work?

Break

2.45pm

The Importance of Planning a Lesson According to the Students' Needs and Progress 3.00pm

- What are the key ingredients to a successful lesson?
- How do we know if the students are making progress?
- Adaptive teaching: How do we plan for a mixed ability class or a class with students with needs?
- Assessment for learning: What tools could we use to check understanding in the classroom?
- Lesson plans: Should we change our plan of a lesson depending on the students' progress? Is a lesson plan a working document or a fixed document?

Depart

3.45pm

TEACHING & LEARNING



Summer - Autumn 2024

NEW Supercharging your Sessions

'Developing activity and practical sessions into amazing learning opportunities'

Course Code: **T0192**
 Course Fee: **£269 +VAT**
 Course Leader: **Tim Hudson**
 Manchester: **Monday 18 November 2024**
 London: **Tuesday 18 June 2024**
Monday 09 December 2024

ABOUT THIS COURSE

As teachers, we try to build practical elements into our teaching in the hope it will help to bring our subjects to life, engage students, help them experience something or refine a skill. These activities can also develop students and help them grow. This course is designed to help you run your existing activities and practical sessions in new ways to build in opportunities to develop your students alongside building their knowledge.

BENEFITS OF ATTENDING

- Confidently leave with easy to implement ideas for how you can re-imagine practical learning
- Leave with renewed energy to try new ways to run your practical sessions
- Better understand how and when people learn from their experiences
- Leave with worked examples from your world to immediately and easily try

PROGRAMME

When is Learning at its Greatest? 10.00am

- Explore experiential learning to set appropriate levels of challenge and support
- The varying forms of experiential learning and their impact on individual development

How our thinking about Learning Experiences has developed over time 10.30am

- Examine the evolution of practical activity usage and evaluate its merits and drawbacks
- Review historical perspectives and current trends to extract valuable insights for implementation

Break

11.10am

Thinking strategically about experiential learning 11.30am

- Consider the desired outcomes when planning activity approaches
- Examine various factors affecting strategy choices and adapt them for optimal results

Factors That Affect the Strategy You Choose 12.00pm

- Explore factors influencing the success of an activity
- Guide decision-making in activity planning based on identified factors for improved success

Lunch

12.30pm

Worked Examples 1.30pm

- Practical and proven strategies as worked examples - how they fit into your world

Changing Your Strategy to Solve Problems 2.00pm

- Consider goals - provide more challenge, foster problem-solving skills, and build confidence
- Utilise a proprietary matrix to select strategies that effectively target common student issues

A Practical Session using the Strategies 2.30pm

- Engage in a hands-on practical session to re-plan current activities using various strategies
- Explore different ways to approach existing activities to observe changes in group experiences

Break

3.05pm

Building Multi-Activity Days & Weeks Effectively 3.10pm

- Explore the process of assembling individual sessions into impactful learning experiences
- Discuss strategies for optimising timetabled breaks or weekly sessions to enhance learning

Depart

3.45pm



NEW How to Help Your Students Improve Their Performance in the UCAT

Course Code: **T0188**
 Course Fee: **£269 +VAT**
 Course Leader: **Margaret Royal**
 Manchester: **Monday 17 June 2024**
Monday 25 November 2024
 London: **Thursday 23 May 2024**
Wednesday 04 December 2024

ABOUT THIS COURSE

The university clinical aptitude test (UCAT) is a computer-based assessment that is required by the majority of UK medical schools. The UCAT score, along with good A level grades, helps universities select suitable medical students. Many teachers are expected to prepare students for the UCAT even though they may have no experience of the test. This new course provides an overview of the UCAT, details on each of the five sections together with hints and strategies to help students tackle the different questions and problems.

BENEFITS OF ATTENDING

- Gain an overview of the different routes into medicine
- Understand the different medical courses available to students
- Be able to guide students on choosing the best options available if they fail to secure a place at medical school
- Understand the principles of the UCAT and why it was established

PROGRAMME

UCAT - Introduction	10.00am
<ul style="list-style-type: none"> • Develop a timeline for medical school applications & learn about the UCAT test dates, cost and practicalities • Prepare students for the practical problems encountered at test centres • Understand the five different UCAT sections & the importance of training students for the test 	
Break	10.40am
Verbal Reasoning	11.00am
<ul style="list-style-type: none"> • Develop tips for tackling the verbal reasoning section • Identify the key words/terms that students need to understand • Discuss the worked examples to understand the logic behind these 	
Quantitative Reasoning	11.45am
<ul style="list-style-type: none"> • Understand the skills required for quantitative reasoning • Develop ways to tackle the different questions • Try out the different exemplar material 	
Lunch	12.30pm
Abstract Reasoning	1.30pm
<ul style="list-style-type: none"> • Understand what the abstract reasoning involves • Develop strategies to identify patterns and sequences • Discuss the worked examples and how the skills learned can help tackle different exercises 	
Decision Making	2.15pm
<ul style="list-style-type: none"> • Explore how this section overlaps with the verbal, quantitative and abstract reasoning sections • Gain tips to tackle the different types of question • Discuss the worked examples to understand how the answers are derived 	
Break	3.00pm
Situational Judgement	3.15pm
<ul style="list-style-type: none"> • Analyse what this section is actually testing • Learn how to tackle the variety of questions • Discuss the reasoning behind the different answer options • Try out some of the exemplar questions 	
Useful Resources	3.45pm
<ul style="list-style-type: none"> • Show your students how to find free resources on-line and useful reading material • Discuss the time-line for revision of the UCAT to fit in with A level exams. 	
Depart	4.00pm

PASTORAL



Summer - Autumn 2024

NEW How to Support and Prepare Students Aiming for Medical or Dental School Entry

Course Code: **T0189**
 Course Fee: **£269 +VAT**
 Course Leader: **Margaret Royal**
 Manchester: **Tuesday 18 June 2024**
Tuesday 26 November 2024
 London: **Friday 24 May 2024**
Thursday 05 December 2024

ABOUT THIS COURSE

This brand-new course is packed with practical advice for teachers who are preparing students for the challenges they will face when applying to a medical school. The course covers applications for medicine, dentistry and veterinary science in the UK and abroad. Teachers will receive guidance on identifying suitable candidates, the main elements of the application process, an understanding of the UCAT test, constructing a personal statement and advice on interview techniques.

BENEFITS OF ATTENDING

- Understanding the process of applying to medical schools
- Establishing routes for students to optimise their chances of securing a place at a medical school
- Identifying students with unrealistic expectations and finding them alternative career paths
- Gaining greater knowledge of the UCAT and how it is used by different universities

PROGRAMME

Selecting the Right Course	10.00am
<ul style="list-style-type: none"> • Undergoing a reality check and examining personal student commitment versus parental pressure • Examining the admissions procedures for different types of medical course & institutions • Sourcing suitable types of work experience 	
Preparing for the UCAT	10.45am
<ul style="list-style-type: none"> • Understanding the role of the UCAT and exploring the five sections of the UCAT • Top tips to help students hone their revision skills • Practicing techniques to improve speed of responses 	
Break	11.30am
UCAT	11.50am
<ul style="list-style-type: none"> • Demonstrating the skills required to undertake each section of the UCAT • Testing out the techniques learned using exemplar material and mark schemes • Discussion of the situational judgement scenarios 	
Lunch	12.30pm
Writing Personal Statement and Reference	1.30pm
<ul style="list-style-type: none"> • Understanding the role of the personal statement and investigating the changes • Exploring how to make an impact with presenting information and examining exemplars • Discussing the format and role of the UCAS reference 	
Break	2.15pm
Instilling Confidence in Interviews	2.30pm
<ul style="list-style-type: none"> • Understanding the role of the interview and investigating the different types of medical interview • Demonstrating skills required for a formal interview • Understand the procedure for MMIs (multiple mini-interviews) 	
Depart	4.00pm



NEW The Transition to University

'Initiatives to help achieve excellent outcomes in ambitious university applications'

Course Code: **T0187**
 Course Fee: **£269 +VAT**
 Course Leader: **Katharine Radice**
 Manchester: **Thursday 20 June 2024**
 London: **Thursday 11 July 2024**

ABOUT THIS COURSE

This brand-new course offers the opportunity for high-quality professional development within a smaller group setting. The course is designed to be fully interactive: key ideas are introduced in the Keynote Sessions, and then worked through via discussion-based workshops, allowing you to think about how the learning from the day can be applied within your own context.

BENEFITS OF ATTENDING

A great opportunity to reflect on your current practice and find innovative ways to upskill and refine your approaches. The interactive and discussion-based nature of the day also creates an ideal way to meet with people from other schools, network and share best practice.

PROGRAMME

Keynote Session 1: Preparing for UCAS Applications	10.00am
<ul style="list-style-type: none"> Timeline: When does effective preparation take place? Personal Statements: How to guide pupils effectively. References: What is needed from subject teachers and when? 	
Break	11.00am
Workshop 1: Practical Interventions to Raise UCAS Outcomes	11.20am
<ul style="list-style-type: none"> Pupil Timeline: Internal deadlines, monitoring, and feedback Practical ways to help a pupil improve their own personal statement. Strategies for getting high-quality content for UCAS references. 	
Lunch	12.30pm
Keynote Session 2: Preparing for University	1.00pm
<ul style="list-style-type: none"> Developing independence and self-motivation. Making choices, staying organised, working out priorities. Upskilling academically: Are students ready for reading lists, lectures, and essays? 	
Break	2.00pm
Workshop 2: Practical Interventions in the Classroom to Facilitate KS5 as a Transition Phase	2.20pm
<ul style="list-style-type: none"> Intrinsic v. Extrinsic motivations. What choices do students make? Training for a level and looking beyond, 	
Conclusions	3.30pm
<ul style="list-style-type: none"> Distilling the day's ideas: what offers the maximum impact. 	
Depart	3.40pm

PASTORAL



Autumn 2024

NEW Exceptional Pastoral Care

'How to make sure that school helps adolescents develop personally and build self-belief'

Course Code: **T0184**
 Course Fee: **£269 +VAT**
 Course Leader: **Katharine Radice**
 Manchester: **Monday 11 November 2024**
 London: **Tuesday 10 December 2024**

ABOUT THIS COURSE

This brand-new course offers the opportunity for high-quality professional development within a smaller group setting. The course is designed to be fully interactive: key ideas are introduced in the Keynote Sessions, and then worked through via discussion-based workshops, allowing you to think about how the learning from the day can be applied within your own context.

BENEFITS OF ATTENDING

A great opportunity to reflect on your current practice and find innovative ways to upskill and refine your approaches. The interactive and discussion-based nature of the day also creates an ideal way to meet with people from other schools, network and share best practice.

PROGRAMME

Keynote Session 1: What can we learn from the latest child-development research?	10.00am
<ul style="list-style-type: none"> The adolescent brain. The interaction between school messaging and innate developmental tendencies. Competing influences: Parents, friends, teachers. 	
Break	11.00am
Workshop 1: What do we want to achieve and how are we going to do it?	11.20am
<ul style="list-style-type: none"> Getting the most from form-time and assemblies. What can be achieved within extra-curricular provision? Improving interaction between the school and families. 	
Lunch	12.30pm
Keynote Session 2: How core teaching and learning shapes development not just curriculum outcomes.	1.00pm
<ul style="list-style-type: none"> Developing of sense of self in the classroom. Embedding a value-system. Responding to feedback. 	
Break	2.00pm
Workshop 2: Practical initiatives for classroom practice	2.20pm
<ul style="list-style-type: none"> In lessons: Who speaks, when and how? Effective role-modelling: What does this look like in a classroom setting? Choosing the values that get embedded every day. 	
Conclusions	3.30pm
<ul style="list-style-type: none"> Distilling the day's ideas: what offers the maximum impact. 	
Depart	3.40pm



NEW Aren't We All Equal Now? Understanding Protected Characteristics & LGBTQ+ in Education

Course Code: **T0181**
 Course Fee: **£269 +VAT**
 Course Leader: **Colin Scott**
 Manchester: **Thursday 20 June 2024**
 London: **Tuesday 02 July 2024**

ABOUT THIS COURSE

This brand-new course will explore how schools can further promote true British Values and study cases of individuals to demonstrate approaches that can be taken in the school environment. Delving into the history of equality, particularly around LGBTQ+ areas as a case in point, it will help school leaders be more aware and proactive in their approaches to support the young people in the care.

BENEFITS OF ATTENDING

- Greater understanding of the term "British Values"
- Being ready to demonstrate Personal Development to an inspection team
- Generating a positive and inclusive society within your own school and community
- Understanding legislation and where it may be heading
- Helping individual (and groups of) pupils to trust the adult and feel proud of who they are

PROGRAMME

CONTEXT - This isn't the 1980's... or is it?	10.00am
<ul style="list-style-type: none"> • A brief history of equalities throughout recent British history • In 2024, aren't we all regarded as equal now anyway? • We shouldn't need to 'push an agenda on the young' ??? – discussion ('woke' agenda?) 	
Equity -vs- Equality – this isn't the 1980's... or is it?	10.45am
<ul style="list-style-type: none"> • There's a difference? Understanding the terminology • What is "good practice"? What do you know? • How do you support and protect pupils AND your staff? 	
Morning Break	11.30am
Developing and, more importantly, demonstrating an inclusive policy	11.50am
<ul style="list-style-type: none"> • My own story • Identifying your aims as a school, knowing your community • How do you integrate your aims and policy into real practice? identifying approaches that could work in your own schools 	
Lunch	1.00pm
Continuing the development of your plans (post-lunchtime chats!)	2.00pm
<ul style="list-style-type: none"> • How do you integrate your aims and policy into real practice? identifying approaches that could work in your own schools • Rolling your idea into one simple and deliverable plan to your stakeholders • Turning 'goals' into practical actions in school, getting the pupils to lead it! 	
Break	2.45pm
Sharing ideas	2.50pm
<ul style="list-style-type: none"> • Presenting your ideas to your groups today • Creating an action plan to share with your teams at school • Celebrating the individual 	
Depart	3.45pm



NEW Become Outstanding in the Role of a DSL/DDSL

Course Code: **T0195**
 Course Fee: **£269 +VAT**
 Course Leader: **Karen Hackett**
 Manchester: **Tuesday 11 June 2024**
 London: **Friday 28 June 2024**

ABOUT THIS COURSE

This brand-new course is aimed at Designated Safeguarding Leads (DSL) and Deputy DSLs and those aspiring to the role. Delegates will learn about the role of the DSL/DDSL and how to build solid structures to support staff, parents and children. The course will include resources and takeaways to support this crucial role in keeping children safe.

BENEFITS OF ATTENDING

- Exploring the role of a DSL/DDSL
- Learn more about managing referrals and information sharing
- Understanding the views of children
- Ensure compliance with Keeping Children Safe in Education 2023
- Networking opportunity and sharing best practice
- Build resources to support your role and in turn safeguard children

PROGRAMME

What makes an outstanding DSL/DDSL?	10.00am
<ul style="list-style-type: none"> • Practical activity to explore the DSL/DDSL • Exploring the Voice of the child • Analysis your personal journey 	
Break	11.00am
The Role of DSL/DDSL	11.20am
<ul style="list-style-type: none"> • Managing referrals • Working with others • Information sharing • Raising awareness • Training, knowledge and skills 	
Lunch	12.30pm
The Role of DSL/DDSL continued	1.30pm
<ul style="list-style-type: none"> • Providing support to staff • Understanding the views of children • Holding and sharing information 	
Making judgements	2.15pm
<ul style="list-style-type: none"> • Exploring Case studies • Sharing of resources • Reflection 	
Depart	3.45pm



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